

UNITED NATIONS

OFFICE OF THE RESIDENT COORDINATOR, YANGON, UNION OF MYANMAR

REFERENCE: DSA_2019-017

18 February 2019

TO: All Heads of UN Agencies represented in Myanmar
All UNOMT Members
All UN Staff

From Knut Ostby
UN Resident/Humanitarian Coordinator a.i

Subject: Revision of revised counterpart travel rates (Chin and Kachin) States and Terminal rates for domestic

I am pleased to approve on behalf of UNCT, the revised travel rates for counterparts for Chin and Kachin states and Terminal rates for domestic applicable with immediate effect as reviewed and agreed by UNOMT.

This category includes counterparts attending trainings/national workshops organized by UN Agency or concerned Ministries, monitoring project activities and Government Staff accompanying UN personnel.

Region	Town by category	New Rates			
		Town to Yangon	Town to Naypyitaw	Town to Mandalay	Town to capital city of State/Region
Kachin	Chipway, Tanai	85,000	75,000	65,000	30,000
	Myitkyina	55,000	45,000	35,000	N.A
	Bhamaw	55,000	45,000	35,000	20,000
	MoKaung	55,000	45,000	35,000	10,000
	Moehnyin	55,000	45,000	35,000	15,000
	Waingmaw	55,000	45,000	35,000	5,000
	Mansi, Shwegu	55,000	45,000	35,000	25,000
	Moemauk	55,000	45,000	35,000	20,000
	Injangyan	95,000	85,000	75,000	40,000

	Hsawlaw	185,000	175,000	165,000	130,000
	Hparkant	95,000	85,000	75,000	40,000
	Sumprabum	155,000	145,000	135,000	100,000
	Machanbaw	135,000	125,000	115,000	80,000
	Khaung Lam Phu	305,000	295,000	285,000	250,000
	Naung-mon	175,000	165,000	155,000	120,000
	Putao	125,000	115,000	105,000	70,000
Chin	Hakha	55,000	45,000	33,000	
	Teddim	50,000	53,000	39,000	30,000
	Tongzang	55,000	56,000	41,000	35,000
	Falam	53,000	50,000	38,000	12,500
	Tantlang	57,000	60,000	37,000	7,000
	Kanpelet	40,000	30,000	33,000	50,000
	Mindat	41,000	31,000	30,000	46,000
	Matupi	53,000	47,000	44,000	60,000
	Paletwa	40,000	Via Yangon	58,000	91,000 Mandalay- Hakha- 33,000 Mandalay-Paletwa- 58,000 Total- 91,000

Note: The Counterpart Travel Rates for the other states and regions and Per Diem Rates for the Counterparts as per attached circular dated 31 January 2018 remains unchanged.

UNITED NATIONS

OFFICE OF THE RESIDENT/HUMANITARIAN COORDINATOR, YANGON, REPUBLIC OF THE UNION OF MYANMAR

REFERENCE: UNRC/HC-2018-013

31 January 2018

To: All Heads of UN Agencies represented in Myanmar
All UNOMT Members
All UNDP Staff

From: Knut Ostby
UN Resident & Humanitarian Coordinator

Subject: Revision of revised per diem and Travel Rates for Counterparts

I am pleased to approve on behalf of UNCT, the revised per diem rates for counterparts applicable with immediate effect as reviewed and agreed by UNOMT. This revised per diem rate for counterparts overrides the rates mentioned in the addendum I circulated on 3rd June 2013.

This category includes counterparts attending trainings/ national workshops organized and / or funded by UN Agencies monitoring project activities and Government Staff accompanying UN personnel.

DSA/ per diem Rates for Counterparts attending trainings at the following venues are as follows;

Per diem rates for Counterparts

Nay Pyi Taw and State/ Division levels	Nay Pyi Taw, Yangon and Mandalay		State/ Region Level (except Nay Pyi Taw, Yangon & Mandalay)	
	Non- resident	Resident	Non- resident	Resident
<u>Participant/ Trainee</u>	30,000	9,000	26,000	8,000
<i>*Resource person/ Trainer/Facilitator</i>	35,000	14,000	31,000	13,000

Township/ District and Community levels	Township/ District level		Community Level	
	Non- resident	Resident	Non- resident	Resident
<u>Participant/ Trainee</u>	22,000	7,000	18,000	6,000
<i>*Resource Personal Trainer/ Facilitator</i>	27,000	12,000	23,000	11,000

Note:

1. Rate includes allowance for facilitation
2. When accommodations and/or meals are provided, deductions to the per diem rate are to be made as follows at the respective levels:
 - a) 50% of non-resident per diem rate for participant if accommodation is provided
 - b) 5% of non-resident per diem rate for participant if breakfast is provided
 - c) 10% of non-resident per diem rate for participant if lunch is provided
 - d) 15% of non-resident per diem rate for participant if dinner is provided

Note: The above deduction percent of 5%, 10% and 15% for breakfast, lunch and dinner are respectively suggested ones and may vary in line with the Agencies' policies.

Clarifications:

For counterparts who require staying in the same hotel as UN personnel for official meetings and monitoring visits, actual hotel charges plus 50% of applicable above per diem rate will be reimbursed. Hotel bills should be submitted with the travel claim. Travel Authorization (TA) of counterparts should indicate that traveler required to stay with UN personnel.

- For participants who are traveling abroad from Yangon, and transiting in Yangon, DSA rates under "(a)" will apply for unavoidable stopover in Yangon before and / or after international travel.
- Coach charges for travel Nay Pyi Taw-Yangon-Nay Pyi Taw will be paid.
- If any UN agency needs to apply an ad-hoc per diem rate for government counterparts for any specific nature and activity which needs to be endorsed by UNCT and shared with other agencies promptly.
- Harmonization in provision of per diem rates for Participant/Trainee, Resource Person/Trainer/Facilitator will be implemented as they are currently disbursing in two different categories as resident and non-resident



REFERENCE:ORG/130/3/DSA2

16 August 2013

TO: All Heads of UN Agencies represented in Myanmar
All UNOMT Members
All UNDP Staff

From Ashok Nigam
Resident Coordinator

Subject: Revision of Harmonized Daily Subsistence Allowance (DSA) rates for contract holders under Service Contract (SC) /Local Individual Contractor Agreement (LICA) and Special Service Agreement (SSA)

Reference is made to the circular ORG/130/3/DSA1 dated 18 June, 2013 on revised DSA rates for Service Contract (SC)/Local Individual Contractor Agreement (LICA) and Special Service Agreement (SSA) and revised DSA/per diem Rates for Counterparts, as per endorsement at UNCT meeting held on 13 August, 2013, I am pleased to approve, on behalf of UNCT, the harmonization of DSA rates for Service Contract holders to be in line with the DSA rates applied to International and National staff who are holding Permanent Appointment, Continuing Appointment and Fixed-Term Appointment. Staff will be paid (100) % of DSA and will take care of accommodation and payment. This arrangement shall be effective starting from the date of this circular.

As for the other contract modalities such as LICA and SSA, each agency has the flexibility in negotiating with the consultants on the DSA rates to be applied when arranging the contract. However, the applied rates shall not exceed stipulated UN DSA rates.

This revised circular will supersede Section A of the above-mentioned circular.